



Delivery Driver (Part-Time)

The Delivery Driver works with Capital Roots' Food Hub team to pick-up and distribute locally sourced food across the Capital Region.

QUALIFICATIONS:

- This position requires excellent customer service skills, a friendly and enthusiastic disposition and experience working with diverse communities.
- Punctuality and reliability are essential.
- This candidate must have a familiarity with the Capital Region and be comfortable making deliveries throughout our service area.
- Must be comfortable driving a cargo van (no CDL required); must have a valid and clean driver's license acceptable for insurance coverage
- Must be able to lift boxes in excess of 50 pounds.
- To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

ESSENTIAL DUTIES:

- Deliver and pick-up food ordered through our regional Food Hub in a friendly, efficient, and safe manner
- Assist in receiving, unloading and organization of produce in the Food Hub.
- Assist in the packing, organizing, and loading of deliveries; keeping orders and invoices organized
- Safely operate a company cargo van for deliveries to both city and rural areas, keeping vehicles clean and functional
- Positively represent Capital Roots while driving and making deliveries
- Work closely with other Capital Roots teams to encourage cross-program collaboration and efficiency, build program resiliency, and cultivate our unique organizational culture
- Fulfill other duties as assigned by Food Hub Manager and Chief Program Officer

SALARY & BENEFITS:

This is a part-time, guaranteed 20 hour per week (M-W), year-round position, paid on an hourly basis (\$15.50/hour) with paid holiday and sick time. Use of company vehicle and no out of pocket expenses.

About Capital Roots: Capital Roots is striving to create a more vibrant and equitable food system in New York's Capital Region. We work to reduce the impact of poor nutrition on public health in New York's Capital Region by organizing community gardens, providing healthy food access, offering nutritional and horticultural education for all ages and coordinating urban greening programs in Albany, Rensselaer, Schenectady and southern Saratoga Counties. Our mission is to cultivate and nourish communities by creating equitable access to fresh foods and green space in support of a robust regional food system. **To learn more about Capital Roots, go to www.capitalroots.org.**

Please apply by contacting:

Jessica Trowbridge, Chief Operating Officer
Capital Roots | 594 River Street | Troy NY 12180
Or by email: operationsdirector@capitalroots.org

NO CALLS PLEASE!