



Community Gardens Internship

About Capital Roots:

About Capital Roots: Capital Roots is striving to create a more vibrant and equitable food system in New York's Capital Region. We work to reduce the impact of poor nutrition on public health in New York's Capital Region by organizing community gardens, providing healthy food access, offering nutritional and horticultural education for all ages and coordinating urban greening programs in Albany, Rensselaer, Schenectady and southern Saratoga Counties. Our mission is to cultivate and nourish communities by creating equitable access to fresh foods and green space in support of a robust regional food system. To learn more about Capital Roots, go to www.capitalroots.org.

Position Description:

We are looking for energetic Community Gardens interns to work independently in assigned sets of our 52 community gardens for three separate semesters: February through May, June through August and September through November. While working independently, each intern will have many opportunities to work alongside Capital Roots Community Garden staff, community gardeners, various local businesses and volunteers. The intern will visit multiple gardens weekly and will routinely perform responsibilities at the Capital Roots Garden Office and Garage. Interns will commit to at least 8 hours of unpaid service per week during the semester.

Responsibilities include but are not limited to the following:

In the Gardens:

- Conduct general site inspections for maintenance needs and gardener compliance
- Maintain common areas and vacant garden plots
- Assist in the execution of garden infrastructure projects and gardener assistance requests
- Facilitate educational workshops and garden work parties
- Participate in garden mapping efforts
- Use common garden tools and power equipment in the execution of garden tasks

In the Office/Garage:

- Correspond with gardeners and community partners by phone, email or in person
- Conduct outreach and gardener recruitment activities
- Assist with gardener database entry and data integrity efforts
- Participate in the ongoing effort to maintain supply and tool inventories
- Engage in the maintenance and general upkeep of garden tools and machines
- Other tasks as assigned in alignment with the Cultivation Department or wider Capital Roots Mission

Qualifications:

- Interest in gardening, planting, community development or related fields

- Familiarity with proper garden tool use and common planting practices
- Strong communication and organizational skills
- Enjoys working outside and in various weather conditions
- Self-starter with a desire to learn
- Reliable transportation
- Valid NYS Driver License (Preferred)

Compensation:

- Unpaid; college credit may be available
- Opportunities for long-term research projects available. Email with project interest.
- Professional development in areas including: Public outreach, public speaking, managing volunteers, project management

Send cover letter and resume to:

Brian Adams, Chief Program Officer – Cultivation

Email: cpocultivation@capitalroots.org