



Urban Forestry Intern

About Capital Roots:

Capital Roots is striving to create a more vibrant and equitable food system and urban ecosystem. We work to reduce the impact of poor nutrition on public health in New York's Capital Region by organizing community gardens, providing healthy food access, offering nutrition and horticulture education for all ages, and coordinating urban greening programs in Albany, Rensselaer, Schenectady, and southern Saratoga Counties. Our mission is to nourish healthy communities by providing access to fresh foods and green space for all. To learn more about Capital Roots, go to www.capitalroots.org.

Position Description:

We are looking for enthusiastic Urban Forestry interns to work both independently and collaboratively within our growing Urban Forestry team from February through May. Consideration will also be given to interns interested in semesters spanning June through August and September through November. Each intern will have many opportunities to work alongside community partners, volunteers, and staff in the implementation of a bare root street tree planting program. The intern will be responsible for various planning and execution tasks, both in-office and in-field, related to the Urban Forestry team's spring street tree planting events. Interns will commit to at least 8 hours of unpaid service per week during the spring semester.

Responsibilities include but are not limited to the following:

In the Office:

- Work with Urban Forestry staff to determine street tree varieties and locations.
- Recruit, coordinate, and prepare educational resources for volunteers.
- Organize and stage materials (tools, safety equipment, bare root stock) for easy transport to and deployment at planting sites.
- Optional: Interns with interest/experience in GIS mapping may collaborate with Urban Forestry staff to integrate GIS technologies into Urban Forestry Efforts.

In the Field:

- Assess and prepare sites for plantings (mark tree locations for UDigNY review,

place materials at sites ahead of planting days, etc.).

- Participate in tree planting events and help lead volunteers.
- Water, monitor, and otherwise conduct maintenance activity for trees after planting events.
- Other tasks as assigned in alignment with the Cultivation Department or wider Capital Roots Mission

Qualifications:

- Interest in arboriculture, environmental science, forestry, or related field
- Enjoy working outside and in various weather conditions
- Familiarity with proper garden tool use and common planting practices
- Strong communication and organization skills
- Self-starter with a desire to learn
- Reliable transportation
- Valid NYS Driver License (Preferred)

Outcomes:

- Understand the utility and value of street trees and urban forests in building equitable, resilient communities in the Capital Region
- Develop planning and coordination skills related to urban forestry projects
- Strengthen communication and engagement skills when working with community partners and the public

Timeline:

- February – March: Planning & coordination of spring tree planting events.
- April: Large scale municipal tree planting events, event preparation and additional plantings at scattered sites.
- May: Debrief April planting season, with potential for additional scattered plantings.

Compensation:

- This internship is unpaid. College credit may be available.
- Opportunities for long-term research projects available. Email with project interest.
- Professional development in areas including: Public outreach, public speaking, managing volunteers, project management

Send cover letter and resume to:

Brian Adams, Chief Program Officer – Cultivation

Email: cpocultivation@capitalroots.org